

The Millais Careers Year

Running throughout the year:	Careers Year:	Specific Events:
<p>Millais invites individuals to speak during extended assemblies or to host a lunchtime talk as a host of one of our 'Becoming A....' Careers Talk Series.</p> <p>In addition, the Careers Lead conducts timely whole year group assemblies to guide students through key points in their transition thinking, or to support with Work Experience Placements.</p> <p>Careers learning and Employability Skills is delivered in the main through PD lessons and Tutor Time. For specific PD lesson focus – please view the Careers Learning Journey tab.</p> <p>Each Curriculum Area is responsible for ensuring GB4 – linking the curriculum to careers. Throughout the year, and in each subject, all students receive a range of lessons, homework or speakers linking curriculum areas to careers.</p> <p>Students are encouraged to use Unifrog to record employability skills development and to explore careers linked to curriculum areas.</p>	<p>September:</p>	<ul style="list-style-type: none"> • Year 11 continue with Future Thinking in PD lessons and assemblies. Focus on Post 16 destinations and routes. • Year 11 final completion of 'All About Me' sheets to aid with post 16 references. • Year 11 Aspiration Tutor Interviews / L6 Careers Adviser Interviews. • Year 10 and 11 Life After Millais – Post 16 after school speaker and stalls event (parents and students). Local post 16 establishments and apprenticeship providers invited. • Year 7 Unifrog Launch.
	<p>October:</p>	<ul style="list-style-type: none"> • Year 11 continue with Future Thinking in PD lessons and assemblies. Focus on Post 16 destinations and routes. • Year 11 Aspiration Interviews and targeted support for students needing additional guidance. • Year 11 L6 Careers Adviser Interviews. • Early identification of at risk of NEET students – special intervention and Future Me (West Sussex) registration. FutureMe runs throughout the year for selected Year 11 students.
	<p>November:</p>	<ul style="list-style-type: none"> • Year 11 to start post 16 applications. Support is given at school (lunchtime surgeries), but in the main, students are expected to complete applications at home. • Launch of Year 10 Work Experience (WEX) – parent and student Year 10 Information evening / student assemblies. All students at Millais are expected to spend 5 days on a work placement (June).

<p>A range of providers offer Virtual Work Experience or online courses. When these become available, opportunities are advertised to the relevant year groups through the Careers channel on year group TEAMS pages. Millais directs students to the FuturesForAll and Springpod sites to access a range of opportunities as an ongoing offer.</p> <p>Millais is a registered user of Sussex Apprenticeship Bootcamp. Throughout the year, Sussex Apprenticeship Bootcamp run a series of online Apprenticeship knowledge and preparation workshops. Sign up information is sent to parents and students in Year 10 and Year 11.</p> <p>Students are encouraged to take on positions of leadership / to help run clubs as a part of our CAS programme. This aids in the recognition and use of employability skills and allows for student personal development throughout the year.</p> <p>At a timely point of the year, all students are asked to complete the Future Skills Questionnaire to allow Millais to gather information about career readiness and industry areas students are interested</p>		<ul style="list-style-type: none"> Year 10 support with Work Experience placements – lunchtime drop ins.
	December:	<ul style="list-style-type: none"> Year 11 Apprenticeship workshop hosted at school by the Sussex Apprenticeship Bootcamp. Year 11 to ensure all college applications are submitted by the end of Term 1. Deadlines for post 16 establishments vary – and will be published. Millais desires all students to have made applications to chosen establishments by end of Term 1. Continued support for Year 10 Work Experience – lunchtime drop ins and targeted conversations.
	January:	<ul style="list-style-type: none"> Year 11 preparation for interviews. Year 10 support with Work Experience placements – lunchtime drop ins. Year 10 WEX - First check deadline. Year 9 Options assembly/ Options Launch afternoon and Options Evening (parents and students). Year 9 Options Interviews with a member of SLT. Year 9 L6 Careers Adviser interviews for targeted students.
	February	<ul style="list-style-type: none"> Year 11 college interviews – Collyer’s and The Weald are hosted on site at Millais. All other interviews are arranged on the post 16 site. Year 10 support with Work Experience placements – lunchtime drop ins Year 9 GCSE Options Forms deadline.
	March:	<ul style="list-style-type: none"> Year 10 WEX - Second check deadline Continue support for Year 10 Work Experience placements Year 8 – ‘Guess My Job’ – parents and local network links invited in, with a prop,

<p>in. This helps with review of the Millais offer.</p> <p>Parents will be asked to complete the CEC Your Child's Future Questionnaire (launched 1st July 2026).</p> <p>All trips and visits have a careers element embedded to ensure that Enrichment opportunities are utilised to increase student understanding the range of careers available.</p> <p>National Careers Week and Apprenticeship Week form a part of the Millais CAS calendar.</p> <p>Millais ensures that advice and guidance is provided in respect of future opportunities covering sixth form colleges, apprenticeships and employment opportunities.</p>		to allow students to 'guess my job' and discover more about a range of careers and employability skills / workshop or teambuilding with invited organisation (e.g The Royal Navy)
	April:	<ul style="list-style-type: none"> Year 11 students interested in Apprenticeships to start applying for positions
	May:	<ul style="list-style-type: none"> Final preparation for Year 10 Work Experience. Year 10 parent letter advertising Year 10 post 16 Open Day and evening Post 16 events.
	June:	<ul style="list-style-type: none"> Year 10 Work Experience Year 10 Future Thinking Day 1 – post 16 establishment speakers and Millais Industry Meet and Greet Afternoon.
	July	<ul style="list-style-type: none"> Year 10 Future Thinking Day 2 – post 16 preparation and world of work exploration (CVs / personal statements / WEX reflection) and University of Sussex and alumni talk. Year 9 – the Apprentice Enrichment Activity
	August:	<ul style="list-style-type: none"> Year 11 GCSE results