

Key Stage 3: If you are working remotely due to Covid Absence this guide will help you know where to find your work and what to do with it when it's finished:

CA / Team	Subject	Remote work will be available in the following channel :	Notes...	Students are expected to complete work using Office 365 (Word, PowerPoint etc.) Or...	Once completed, students should notify their teacher that work is completed by	Completed work should be brought to school when the student returns. Work will be marked on return to school Or...	If a student needs support to complete the work they should...	Alternative tasks and extension work are available too
CEA	Drama	Assignments			Turning in an assignment	Attached to assignment Or emailed as an Attachment direct to teacher	Message their teacher via Teams	On the PowerPoint in the assignment called Home Learning.
CEA	Art	Assignments		In their sketchbook	Attaching the work to the assignment / class notebook	work in sketchbooks or on paper and then stuck into sketchbook once back at school	Email their teacher	no alternative tasks set
English		Work for Isolating Students	We have created new channels called 'Work for Isolating Students.'	Students can use Office 365 to view files etc. but can complete work in their books.	we will check in with students when they return and discuss the work completed.		Email their teacher	The class work is available, alongside homework and revision resources.
Human-ities	History	Assignment then FROG	Instructions will be posted on Teams so students can navigate to the appropriate lesson on the History FROG courses.		Attaching the work to the assignment / class notebook		Message their teacher via Teams	History FROG courses.

Human-ities	RSP	Assignments	Some teachers are using General/Files. All guidance on Teams.		Turning in an assignment		Message their teacher via Teams	On the RSP FROG course.
Human-ities	Geography	Assignments	Also separate channels for each year group in a Home Working TEAMS page		Turning in an assignment		Message their teacher via Teams	separate channels for each year group in a Home Working TEAMS page
Maths		General / Files		Hegarty, live lessons or as directed by teacher	On return	Work completed in books where appropriate and pupils will be able to self mark.	Message their teacher via Teams or email directly	
MFL		General / Files		In books to be brought back in after absence	Emailing teacher		Email their teacher	Work set always has extension tasks built in
PE		General / Files		The work will be on this platform, if they complete the theory task they will complete it in teams, the practical element doesn't require submission of work	Emailing teacher	If practical they email teacher, if theory they submit through an email to their teacher.	Email their teacher	
Science		Class notebook	Directions for the lesson will be given in the Post section of the General Channel; the lessons will then be found in class notebook.		Attaching the work to the assignment / class notebook		Message their teacher via Teams	Extension tasks are available with class notebook lessons

Technologies		Assignments Channel		Or by hand at a later date if appropriate	Attaching the work to the assignment / class notebook	Depends on the work and how it has been requested to be submitted	Message their teacher via Teams or email directly	Technologies CA Site on Frog See Resources Tab
PSHCE	PD	Either assignments or post thread depending on the teacher	On Teams - set as an assignment or post. Lesson material uploaded into the files section of their TEAMS	Depending on how their teacher has set this work - either by turning in the assignment or replying on the posts section of TEAMS	Message their teacher via Teams		Students are obviously free to email also - and the email address for their teacher is in the front cover of their PD book	Extension work is available on FROG Subject pages